



[Aging Safely Inc.](#)

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The following instructions are for the **Facility Locator** tools to access our database of Long Term Care Facility information. These instructions and definitions are meant for people searching for a facility on Aging Safely's web site (www.AgingSafely.com) as well as the Facility Providers when providing data to us. On the actual web interface there are several rectangular blue buttons, such as the  or "[Instructions »](#)" button. Because this document is written using Microsoft Word, showing them accurately is not easy. The » symbol is a hint that link will be brought up in a new tab or page rather than in the current one. Please see the "[Screen Shots](#)" for what these buttons and screens look like.

Device and Browser Support:

All of the AgingSafely.com website is designed to work with computer screens (HD and old style), tablets and even with Smart Phones in landscape mode. Like most sites, the bigger the screen the easier the pages are to view and the buttons to click. The site is written in HTML5 and uses the meta-tag "viewport" and "@media screen and (max-width: 300px)" commands as needed. Telephone numbers are underlined and clicking on them from a Smart Phone should dial the number for you.

AgingSafely.com is tested with recent versions of Google Chrome, Microsoft's browsers, Firefox and Apple's Safari browsers. We don't list "supported versions" here because the browser companies change them frequently.

Screen Photos:

- [Facility Search Criteria](#)
- [Selected Facilities](#)
- [Details Page](#)

The search tools consist of several parts:

- 1) **Facility Search Criteria** --- This is the area that you enter the information about the geographic and financial (Medicaid) preferences of the client as well as the types of medical capabilities that might be required in a facility. Look for a facility **Within Miles** of a **--City--** in the top two pull-downs and get a list all of the facilities within a given distance, regardless of the city that they are physically located in. **Note:** With many web-browser pull-down lists, “**--City--**” allows the user to type the first letter of a city's name and jumps to that section of the list. Also, up-arrow and down-arrow also work here. The default values are “Within 10 miles” and “**--City--**” which is a special value that selects all cities. **For this tool to be useful you should select a city.**

Refine your search by checking the check-boxes that match the client's medical needs.

One of the somewhat unique features of this interface is the lack of a “Submit” button. As the user checks boxes that describe the client's needs, desires, and financial status – the list of “Selected Facilities” gets smaller as those facilities that do not offer the desired services drop off the list. If the user's choices are too restrictive the system will show that ZERO facilities meet the criteria. If this were done using a “Submit” button the users wouldn't discover the problem until the very end.

Normally changing the “**--City--**”, increasing the “Within Miles” or un-checking boxes and checking others will allow you to get any selection. There is a red “**Reset Form**” button that will re-load and reset the page to its original state.


- 2) **Special Guests:** If you are logged into Aging Safely in an account with greater than the normal public access, you may see more selection choices and more data presented. Our normal “Listed Homes” page only lists our paying customers, these are the only AFHs that we maintain up-to-date medical and vacancy data for, However, we also have a “State-wide AFH Search” page that list all AHFs with WA State, but has no medical check-boxes other than Specialty Licenses i.e. Dementia, Mental Health, and DD. We have not made a decision to make this public.
- 3) **Selected Facilities** --- This is a list of facilities that match the current search criteria. As your search criteria become more specific, the number of selected facilities will decrease. The list starts out as a multi-page list of all of the homes and decreases as you add criteria. It may actually decrease to **ZERO** and say “**Warning - No Matching Results!**” If this happens, re-check the selections that you have made. You may have to alter your selection criteria if no facilities match what you have checked. A sure way to get this warning is to select: RN/LPN Provider, 2 Person Assist, Awake Night Shift, and Accepts Medicaid. There are not many AFHs in any area that meet these conditions.


By default, only the first 10 facilities are show. You can change the “**Rows/Page**” drop-down to a larger number, or you can change the “**Page**” drop-down to see other pages.


The list of **Selected Facilities** includes buttons for [Details »](#), [Photos »](#), and optionally [Web »](#) that will bring up, in a separate window or tab, a page of details on the facility, and its web site with pictures of the facility and other information. Please look at the **Details Page** first.

You will notice that facility addresses are underlined. Clicking on the underlined street-address will bring up a map to the facility using Google Maps. You can get directions and often a “street view” from Google Maps. Phone numbers are also underlined. If you are calling from a Smartphone (iPhone, Android etc.), clicking on the underlined phone number will dial it for you.

There is also a [Print Table »](#) button that will bring up a window with just the current page of selected facilities for printing. It is usually best if you print this page in **Landscape Mode**. Landscape mode is set in your browser's print dialog box. **Note:** How you select Landscape Mode or Portrait Mode varies by browser type (Chrome, Firefox, Safari, etc.) and operating system (Windows, OS X, Linux, IOS, etc.) **Once you have narrowed your selection you should print this table and use it to contact the selected Adult Family Home providers.**

A green disk  in the left-hand column indicates that the facility has a “**Known Vacancy**” even if vacancy wasn't part of your search criteria. *Known Vacancies* indicates that the facility has **recently updated** its vacancy information.

An orange disk  in the left-hand column indicates that the facility **may** have a “**Possible Vacancy**”. We use the *Possible Vacancy* indicator when the vacancy information is not as recent as we would like, or when the facility has rapidly changing vacancy information and/or information could be “stale.” **You will need to phone the facility to find out about their current vacancy status.**

A blue disc  indicates that “**Additional Information**” may be available. Holding the mouse of the information icon will display the type of information. Clicking the icon may take you to the original source of the information. This icon may be used on any type of page.

On the **Details Page** there is a Map showing the location of the AFH. Clicking on the Map provides a more detailed and dynamic map, with a way to get driving directions. There may also be a link to the facilities’ **Web Site**. Since the **Details Page** appears in its own window or tab, The [Close Tab or Window – Return to Locator](#) button just closes its window or tab and returns you to the previous tab or window. There is a [Print Page »](#) button on the Details Page as well.

Aging Safely’s data comes from several sources, as a result there are several “update” dates shown on the Details Page. (Last updated: DSHS data 06/16/2019 ASI data 05/30/2019, Vacancy data 06/04/2019)

Also near the bottom are links “this website's [Terms of Use](#), [Privacy and Cookie](#) and [Disclosure](#) statements”. Be sure to read them.

Facility Search Criteria and Details Page Definitions:

- **Specialty License:** Washington State licenses AFH specialties: **Dementia, Mental Health** and **Developmental Disabilities**. If a patient has a **primary diagnosis** of *Dementia, Mental Health* or *Developmental Disabilities*, then the AFH must have the corresponding specialty license.
- **RN/LPN Provider or Mgr** indicates that the AFH Provider or the Resident Manager is licensed in the State of Washington as an RN, ARNP or LPN.
 - **Instruction to Providers:** “Checking this requires that you provide us with resident manager’s name and license information and **notify us upon changing resident managers**.”
- **Vacancy:** Indicates that this facility has a current vacancy. The four vacancy choices are:
 - **Single Room with Private Bath** --- **Note:** We do not require a full bath; a private half bath is sufficient since most AFHs also have a large roll-in shower to make it easier for caregivers to help with this activity.
 - **Single Room with Shared Bath**
 - **Shared Room** --- Since all shared rooms also have a shared bath, there is only one Shared Room selection.
 - **Any Vacancy** --- This selects facilities with any type of vacancy.
 - **Note:** There is a **Clear Vacancy Selection** button that clears the selection.
- **Has House Doctor Available** --- In some major metropolitan areas there are groups of Primary Care Physicians that specialize in treating the elderly; these doctors will make house calls to Adult Family Homes for their patients and they usually accept payment from Medicaid or Medicare.
- **Awake Night Shift** --- Some facilities rely on call buttons and electronic monitoring of residents during the night shift. Others have an Awake Night Shift that is doing food preparation, light housekeeping and other tasks at night in addition to caring for residents. If your loved one is up several times at night, they may need a facility with an Awake Night Shift.
- **Insulin Delegation** --- Caregivers have completed the DSHS certification program to allow non-RN/LPNs to give insulin.
- **Injection Capability** --- (for other than insulin) means that an RN/LPN is available to give injections 7 days a week when needed. This is not an ad-hoc capability.
- **Hospice / End of Life** --- Indicates that the facility accepts residents that are currently in a hospice program. Since not all areas have formal hospice programs **End of Life** is also included.
- **Two Person Assist** --- The cost and staffing of a facility are affected by the care that is required by the residents. A resident that requires two people to assist them with transfers impacts staffing and not all facilities are staffed for that level 24 hours per day. Facilities must be

able to evacuate all of the residents within 5 minutes in case of fire at any time of day!

- **Foley Catheter** --- A Foley Catheter is a urinary drainage tube. Facilities need to be trained in daily management of this system as well as what to look for if a problem develops.
- **Ostomy Care** --- There are three common Ostomy — colostomy, ileostomy, and urostomy. Training is required for any Ostomy care.
- **Peg Tube** --- A feeding tube.
- **Rehabilitation** --- Rehabilitation usually involves physical therapy, occupational therapy, or speech therapy. Caregivers need appropriate training to follow guidelines set out by these therapists.
- **Wanderers** --- A Wanderer goes from room to room inside of their facility. This may cause anger and frustration with other residents.
- **Exit Seekers** --- An Exit Seeker tries to escape from the facility where they live. This can be constant and extremely aggressive. Any facility considering an Exit Seeker needs at a minimum alarmed window, doors, and a secure yard. Depending on the amount of exit seeking being done, a completely secure facility may be necessary.
- **Resistive to Care** --- A resident who is resistive to care will attempt to refuse portions of their care or all attempts to help them. This can include medications, toileting, showers, ambulation, and food.
- **Ventilator/Tracheostomy** --- A ventilator is a mechanical breathing device. All ventilator patients have a tracheostomy---a permanent opening in the anterior throat. Facilities that care for these patients have 24/7 licensed nurse care. Appropriate training and experience is required.
- **History of Drug and Alcohol Dependence** --- A patient with a history of drug or alcohol abuse/dependence may have lingering behaviors. Some patients may have a doctor's order for a limited amount of drug or alcohol.
- **Traumatic Brain Injuries** --- Traumatic Brain Injury Patients require specific training and experience.
- **Stroke** --- Able to accept residents who have had a stroke.
- **Oxygen** --- Able to accept residents on oxygen.
- **Multiple Sclerosis or Parkinson's** --- Able to accept residents with MS or Parkinson's disease.

- **Currently has clients under age 60** --- MS and **Parkinson's** patients are often younger. This criteria indicates that the facility already has one or more resident under the age of 60.
- **Respite Care** --- Respite care is short-term care that may last up to 8 weeks.
- **Wound Care** --- Wound Care may be simple or complex. Any wound needing skilled nursing care must be in a licensed nurse or be accessible to Home Health Nurse Care.
- **Smoker** --- Some facilities won't accept smokers. Washington state law requires that smoking can only be done outside, so the resident must be able to go outside.
- **Client's Pet** --- Some facilities may consider taking a small well-behaved pet with a client. There should be some conditions around this and most likely a cost to cover the extra work for the staff.
- **Residents with MRSA, C-Diff or VRE** --- MRSA and VRE are resistant bacteria. C-Diff is a spore. All can be life threatening to the Elderly or those with compromised immune systems.
- **Medicaid** – These check-boxes should be used if the resident is now, or soon will be on Medicaid.
 - **Accepts Medicaid / Has Contract** --- This indicates that the provider will consider a resident that is already on Medicaid, or soon will be, **and** that the AFH already has a Medicaid contract with DSHS.
 - **Accepts Medicaid with Conditions** --- This indicates that the provider has some "conditions" under which the will accept Medicaid. For example, the provider will accept Medicaid as payment if the resident has been a "private pay" resident for 24 months or longer prior to going on Medicaid.
- **WA State Medical Licenses (RN, LPN, CNA, NAR Etc.)**
Instruction to Providers: If **Medical Credentials** (CNA, RN etc.) are in a name different than the *Provider* as shown above, please document the reason – such as *maiden name*. We try to validate all Medical Credentials via HPQA's [Provider Credential Search](#).
- **Optional Buttons**
 - [Print Table](#) or [Print Page](#) --- This button prints a section of the page or the whole page.

- [Web »](#) --- This button will the facilities' web site in a separate tab or window.
- [Brochure »](#) -- This button will bring up a PDF version of the facilities' two-page brochure in a separate window or tab.

Sorting the Selected Facility Results

After the yellow selection-section is a light-blue row with drop-downs and links:

- **Row/Page:** This defaults to 10. You can adjust the from “1, 5, 10, 15, 20, 25 etc.”
- **Page:** If the Rows/Page is set small, this allows you to look at the following pages (1 thru 20)
- **Order By:** drop-down. You can use this to sort the selected facilities a number of ways. Some are useful to consumers while other are useful to us for administrative purposes. It defaults to the distance from the selected city and name of the facility
- There are darker blue buttons for [Instruction »](#) and [Disclosure »](#). The *Instruction* button links to this document while the *Disclosure* button links to a disclosure document for people using the website for Adult Family Home placement. There are also a Copyright statement and a link to the *Terms of Use* for our website. Be sure to read and understand these.

An Example Search Using Aging Safely's Locator Tool

An example Medicaid patient, "Helen" is the hospital and has family near Woodinville, WA needing discharge very soon. Helen has: dementia, weighs 200+ pounds, is diabetic, on insulin, and has fallen before.

Geographic area = **Woodinville**. A primary diagnosis of dementia requires an AFH with a "**Dementia Specialty License**". The fact that Helen is on Medicaid means that she needs an AFH that "**Accepts Medicaid & Has a Contract.**" Since she weighs 200+ pounds and falls she requires an AFH that can deal with "**two person assists and/or Hoyer lifts.**" Since she is on insulin she needs an AFH where "**insulin delegation**" can be done.

Screen Photos:

Facility Search Criteria --- That match Helen's needs





Listed Homes

Facility Type: Adult Family Home		Within 10 Miles	Of Woodinville		
Specialty License:	<input checked="" type="checkbox"/> Dementia	<input type="checkbox"/> Mental Health	<input type="checkbox"/> Developmental Disabilities		<input type="checkbox"/> RN/LPN Provider or Mgr
Services:	<input type="checkbox"/> House Dr. Avail.	<input type="checkbox"/> Awake Night Shift	<input checked="" type="checkbox"/> Insulin Delegation	<input type="checkbox"/> Injection Capability	<input type="checkbox"/> Hospice / End of Life
	<input checked="" type="checkbox"/> 2 Person Assist	<input type="checkbox"/> Foley Catheter	<input type="checkbox"/> Ostomy Care	<input type="checkbox"/> Peg Tube	<input type="checkbox"/> Rehab
	<input type="checkbox"/> Wanderer	<input type="checkbox"/> Exit Seeker	<input type="checkbox"/> Resistive to Care	<input type="checkbox"/> Vent/Tracheostomy	<input type="checkbox"/> History of Drug and Alcohol Dependence
	<input type="checkbox"/> Traumatic Brain Injuries	<input type="checkbox"/> Stroke	<input type="checkbox"/> Oxygen	<input type="checkbox"/> MS or Parkinsons	<input type="checkbox"/> Currently has clients under age 60
Would Consider:	<input type="checkbox"/> Respite Care	<input type="checkbox"/> Wound Care	<input type="checkbox"/> Smoker	<input type="checkbox"/> Clients Pet	<input type="checkbox"/> Contagious Disease i.e. MRSA, VRE, C-Diff, HIV/Aids
Medicaid:	<input checked="" type="checkbox"/> Accepts Medicaid	<input type="checkbox"/> Accepts Medicaid with Conditions			
Vacancy:	<input type="radio"/> Single Room w/ Private Bath	<input type="radio"/> Single Room w/ Shared Bath	<input type="radio"/> Shared Room w/ Shared Bath	<input type="radio"/> Any Vacancy	<input type="radio"/> Clear Vacancy Selection
Rows/Page: 10	Page: 1	Order By: 1. Distance	Reset Form	Instructions >>	Disclosure >> Terms of Use

Selected Facilities (That may provide what Helen needs – Green Ball = has a vacancy)

Note: If there is more than one page of data, there will be a page selection set of links at the bottom of this section. You can control the “Records per Page” with a drop-down at the top right of this section of the screen. However, changing this value also causes the user to have to re-do the “Search Criteria.”

Selected Facilities

From: Woodinville within 10 miles Pg: 1 of 1 --- Matches: 3				Created on: 06/29/2019 - DavidWSnow Instructions » Disclosure » Print Table »			
#	Details	Miles	Contact	Facility	City/Street - Map	Phone	Lic/Beds
1	Details » 	0	Jane DOE, RN Web » Photos »	ASI Sample AFH #2	14172 NE Woodinville Duvall Rd Woodinville, WA 99072	(206) 555-1234	AFH 6 beds DE MH DD
2	Details » 	4	Estera DODD, NAR	Esteras New Hope AFH Inc.	13918 129th Pl. NE Kirkland, WA 98034	(425) 823-7981	AFH 6 beds DE MH DD
3	Details » 	9	Elena GRECU, RN	Greco Point AFH	2421 159th Ave. SE Bellevue, WA 98008	(425) 562-2524	AFH 6 beds DE MH
Pg: 1 of 1 --- Matches: 3		© Aging Safely Inc. 2006-2019 --- (425) 402-9118 --- www.AgingSafely.com ---					Print Table »

Details Page for a sample Facility (3 sections) Note: This is a sample of a Details page. Each facility has one and the data varies slightly bases on the services that the facility offers.

LTC Details

ASI Sample AFH #2 - Woodinville, WA - (AFH: 2)

This is Demonstration Listing, NOT an actual Adult Family Home!

Provider: **Jane Doe**

ASI Sample AFH #2

14172 NE Woodinville Duvall Rd Woodinville, WA 99072

Phone: **(206) 555-1234**

[Photos »](#)

[Website »](#)

[Print Info »](#)

[Close Tab or Window - Return to Locator](#)

ASI Sample AFH #2 is aging Safely's sample Adult Family Home (AFH) web listing. This is a SAMPLE listing not a real AFH!

- 5 single rooms with private bath. **With a vacancy.**
- 1 single rooms with shared bath.

ASI Sample AFH #2 has the following speciality licenses: **Dementia, Mental Health, Developmental Disabilities.**

They provide the following services:

- **A Nurse is the provider**
- **A Nurse is the Resident Manger**
- They have a primary care physician available (House Doctor) who will make house calls and accepts Medicare
- Awake night shift
- Two Person Assists and/or Hoyer Lift
- Caregivers certified for delegation of insulin
- Injection capability
- Hospice and End of Life
- Ostomy Care

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Click for Map, StreetView and directions for ASI Sample AFH #2

- Care for clients with a Peg Tube
- Rehabilitation
- Accepts Wanderers
- Accepts Exit Seekers
- Accepts residents that are resistive to care
- Care for clients with history of Drug/Alcohol Abuse
- Care for Traumatic Brain Injured
- Care for clients after a Stroke
- Care for clients on Oxygen
- Care for clients with MS or Parkinson's disease
- Currently has clients under age 60
- Would consider Respite Care
- Would consider Wound Care
- Would consider taking a client's small pet
- Would consider taking a boarder
- Would consider accepting Medicaid
- Has Air Conditioning
- Has a generator
- The basic services provide by all long-term care facilities (room, board, laundry, etc.)
- They provide an activities program that takes into consideration the residents needs, interests and capabilities
- English is spoken in this Adult Family Home.

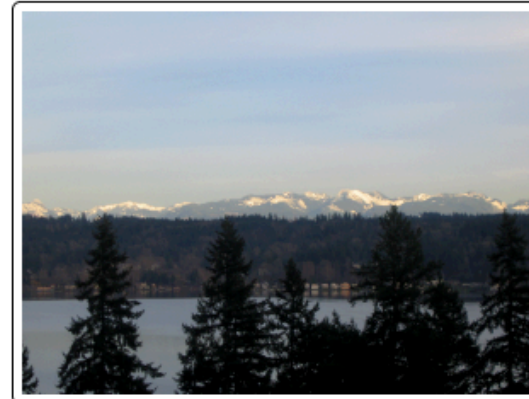
The residents typically come from Woodinville, Bothell, Kenmore, Kirkland, Redmond, Brier, and other nearby communities. They come from; their own homes, retirement communities, assisted living, boarding homes, rehab facilities, nursing homes and other similar senior/elder care facilities.

ASI Sample AFH #2 has been a valued customer of Aging Safely since 2006.

ASI Sample AFH #2 and its staff are experienced with: hospice and end-of-life, stroke, oxygen, two-person-assists and/or Hoyer lift, ostomy care, peg tubes, MS and Parkinson's, managing patients who are Wanderers, exit-seekers, resistive to care. They have caregivers certified for delegation of insulin. They have injection capability. They have a primary care physician available (House Doctor) who will make house calls and accepts Medicare and Medicaid.



1_Front.jpg



2_View.jpg

ASI Sample AFH #2 is related with other facilities:

Details	Name	Address	Contact	Phone
Details »	ASI Sample AFH #2	14172 NE Woodinville Duvall Rd, Woodinville	Jane Doe	(206) 555-1234
Details »	ASI Demo AFH #1	14170 NE Woodinville Duvall Rd, Woodinville	Jane Doe,RN	(206) 555-1234

Call **Jane Doe** at [\(206\) 555-1234](tel:2065551234) for more information or an appointment to view the facility.

Please mention that you learned about ASI Sample AFH #2 from Aging Safely's website when you call.

[Photos »](#)

[Website »](#)

[Print Info »](#)

[Close Tab or Window - Return to Locator](#)

Printed: 06/29/2019. URL: http://new.agingsafely.com/adult-family-home/?asi_id=WA_Af_2

Last updated: DSHS data 06/19/2019 ASI data 06/29/2019, Vacancy data 06/19/2019 (1.0.0-28,7,5.36)

DSHS [Inspection Report](#) and DSHS [Services Report](#). We get our data directly from DSHS and each facility. This information is thought to be reliable but is not guaranteed to be accurate. You are advised to personally visit each facility you are considering and to verify the facts.

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